



**Committee: Executive**

**Date: Monday 4 October 2021**

**Time: 6.30 pm**

**Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA**

## **Membership**

### **Councillor Barry Wood (Chairman)**

Councillor Phil Chapman  
Councillor Tony Illott  
Councillor Richard Mould  
Councillor Dan Sames

### **Councillor Ian Corkin (Vice-Chairman)**

Councillor Colin Clarke  
Councillor Andrew McHugh  
Councillor Lynn Pratt  
Councillor Lucinda Wing

## **AGENDA**

### **1. Apologies for Absence**

### **2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

### **3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

### **4. Minutes (Pages 7 - 12)**

To confirm as a correct record the Minutes of the meeting held on 6 September 2021.

### **5. Chairman's Announcements**

To receive communications from the Chairman.

## **6. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

## **7. Monthly Finance, Performance and Risk Monitoring Report (Pages 13 - 78)**

Report of Director of Finance and Head of Insight and Corporate Programmes

### **Purpose of report**

This report summarises the Council's Performance, Risk and Finance monitoring positions as at the end of August 2021.

### **Recommendations**

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report
- 1.2 To approve of the transfers to and from reserves on Appendix 7.

## **8. Budget and Business Planning Process 2022/23 - 2026/27 (Pages 79 - 96)**

Report of the Director of Finance

### **Purpose of report**

This report is to inform the Executive of the proposed approach to the 2022/23 Budget and Business Planning Process and provides context and background information on the existing Medium-Term Financial Strategy and information on latest government announcements relevant to the Strategy.

### **Recommendations**

The meeting is recommended to:

- 1.1 Approve the Budget and Business Planning Process for 2022/23.
- 1.2 Approve a five-year period for the Medium-Term Financial Strategy to 2026/27 and five-year period for the Capital Programme to 2026/27.

## **9. Park and Charge Update (Pages 97 - 102)**

Report of Assistant Director Environmental Services

### **Purpose of report**

This report is to update members on material changes to the way in which the Park and Charge Oxfordshire (electric vehicle charging) project will henceforth be delivered following discussion with the preferred charge point operator; to seek

approval of the terms for rolling out charge point services within designated council car parks in the Cherwell district; and to request approval for the re-alignment of the charge point contract relating to the pilot Bicester Cattlemarket Car Park with the revised and agreed heads of terms for the remaining in-scope car parks.

### **Recommendations**

The meeting is recommended:

- 1.1 To note the current progress on, and changes made to, the delivery process on the park and charge project since the last report to the Executive on 2 November 2020.
- 1.2 To approve the terms for rolling out charge point services within designated council car parks in the Cherwell district as set out in exempt Appendix 1.
- 1.3 To approve the re-alignment of the charge point contract relating to the pilot Bicester Cattlemarket Car Park with the terms set out in exempt Appendix 1.

## **10. Revised Statement of Community Involvement (Planning) (Pages 103 - 170)**

Report of Assistant Director – Planning and Development

### **Purpose of report**

To consider a proposed Statement of Community Involvement (SCI) following publication consultation and to decide whether to recommend to Council that the SCI be adopted.

### **Recommendations**

The meeting is recommended:

- 1.1 To approve the proposed Statement of Community Involvement (SCI) at Appendix 2 for submission to Council.
- 1.2 To recommend to Council that it adopts the SCI at Appendix 2 as a replacement for the current statement of community involvement (CSCI) adopted on 18 July 2016 and delegates the adoption of future Statements of Community Involvement and the approval of amendments to the Executive.
- 1.3 To recommend to Council that delegation be provided to the Assistant Director – Planning and Development to modify the SCI in exceptional circumstances with the agreement of the Lead Member for Planning.
- 1.4 To delegate to the Assistant Director - Planning and Development, the correction of minor spelling, grammatical or typographical errors and any minor presentational improvements prior to the consideration of the SCI by Council.

**11. Creating a vision for the Oxford-Cambridge Arc - Consultation Response**  
(Pages 171 - 188)

Report of Assistant Director – Planning and Development and Assistant Director – Growth and Economy

**Purpose of report**

To consider the proposed response to the public consultation.

**Recommendations**

The meeting is recommended:

- 1.1 To approve the proposed response to the consultation for submission to the Department for Levelling Up, Housing and Communities (DLUHC) - formerly the Ministry of Housing, Communities and Local Government.

**12. Graven Hill Development Company (Dev Co) - Request for s38 agreement (Highways Act 1980) works bonds relating to highway infrastructure delivered by Dev Co.** (Pages 189 - 194)

Report of Shareholder Representative

**Purpose of report**

To bring to the attention of the Executive the request from Graven Hill Village Development Company Ltd (Dev Co) for the Council to act as surety in three performance bonds for roadway infrastructure works to be undertaken by Dev Co under section 38 of the Highways Act 1980.

**Recommendations**

The meeting is recommended:

- 1.1 To approve in principle that the Council act as surety for Dev Co in respect of three performance bonds (up to the sum referred to in exempt Appendix 1 to this report) relating to the construction of highway works by Dev Co pursuant to agreements between Dev Co and Oxfordshire County Council (as local highway authority) to be made under section 38 of the Highways Act 1980.
- 1.2 To delegate to the Shareholder Representative authority to agree the formal documentation in relation to the bonds, in consultation with the s.151 Officer and the Monitoring Officer.
- 1.3 To agree that Dev Co be requested to pay to the council 1% of the value of the agreed bonds for use of the facility.

**13. Exclusion of the Press and Public**

The following items contain exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that these items be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

14. **Park and Charge Update - Exempt Appendix** (Pages 195 - 200)
  
15. **Graven Hill Development Company (Dev Co) - Request for s38 agreement (Highways Act 1980) works bonds relating to highway infrastructure delivered by Dev Co. - Exempt Appendix** (Pages 201 - 202)

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 22158934 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Places to watch meetings in person are very limited due to social distancing requirements. If you wish to attend the meeting in person, you must contact the Democratic and Elections Team [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) who will advise if your request can be accommodated and of the detailed COVID-19 safety requirements for all attendees.

Please note that in line with Government guidance, all meeting attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

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## **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221534

**Yvonne Rees**  
**Chief Executive**

Published on Friday 24 September 2021